



**Governor's Traffic Safety Advisory Commission  
Michigan Traffic Incident Management (TIM) Action Team  
Meeting Minutes  
June 3, 2015  
9:30 AM  
MDOT Horatio Earle Learning Center**

<b>Attendance</b>	
<b>Name</b>	<b>Agency</b>
Gregg Brunner	Michigan Department of Transportation
Karen Chadwick	Grand Rapids Police Department/APCO
Kim Cole	Mason County Sheriff
Kim Comerford	Bloomfield Township Police Department
Kim Lariviere	Michigan Department of Transportation – Traffic & Safety
Dawn Miller	Michigan Department of Transportation - Operations
Craig Shackelford	Bloomfield Township Police Department
Heidi Spangler	Michigan Department of Transportation
Christan Trabulsy	AAA

<b>Agenda Item: TIM Action Plan 2013-2016</b>
<b>Discussion:</b>
<ul style="list-style-type: none"> <li>• Need to update SMART goals and activities</li> <li>• Need good TIM photos for future cover of Action Plan and other TIM documents</li> <li>• Coordinate traffic incident response between all responders: <ul style="list-style-type: none"> <li>◦ Federal Highway Administration (FHWA) SHRP 2 TIM TtT Program/Mi-TIME: 3 Train-the-Trainer sessions to date; 128 instructors trained; 2 regional training coordinators: Gilbert Solis &amp; Russ Nowiski</li> <li>◦ Have reached goal of 1500 trained first responders</li> <li>◦ Mi-TIME: the 2015 Train-the-Trainer session scheduled for August 18 &amp; 19, 2015</li> </ul> </li> </ul>
<b>Action:</b>
Team to encourage applicants for next Train-the-Trainer session.

<b>Agenda Item: Guest Speakers</b>
<b>Discussion:</b>
<ul style="list-style-type: none"> <li>• Suggestions for future speakers at TIM Action Team meetings: <ul style="list-style-type: none"> <li>◦ Towing perspective at incidents - Bill Giorgis, Mike's Wrecker Service</li> <li>◦ EMS perspective at incidents</li> <li>◦ STOC presentation- how Transportation Operation Centers (TOC's) can assist with incidents</li> </ul> </li> </ul>
<b>Action:</b>
Team to bring ideas for future speakers

<b>Agenda Item: Strategic Highway Safety Plan (SHSP)</b>
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<b>Discussion:</b>
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| <ul style="list-style-type: none"><li>• Will be updated in 2017</li><li>• 11 areas will stay in place without changing</li><li>• New plan will exist for 2 years and be in place for new governor.</li></ul> |
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<b>Action: N/A</b>
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<b><u>Future Meeting Dates</u></b>
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Next meeting at MDOT Horatio Earle Learning Center on July 29, 2015 from 9:30-11:30 AM.
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